

# ATTENDANCE INFORMATION



**Did you know?** – It's usually safe for parents and carers to send their children to school with mild illnesses, like a minor cough, runny nose or sore throat. However, children should stay at home if they have a high temperature of 38C or above.

## Why is good attendance important?

Good school attendance, even in reception class, gives your child the opportunity of success and helps them develop good skills for life.

Your child **should** attend school every day unless there is an unavoidable cause.

Missing school damages a child's learning and disrupts routines.

Children **should never** miss school for reasons such as shopping, birthdays or to wait for a repair person at your home.

It is important that you, as a parent, promote regular attendance at school.

**PLEASE SEE THE ATTACHED INFORMATION ABOUT HOW WE HELP WITH MINOR ILLNESSES AT EVERGREEN.**

**PLEASE HELP US TO SUPPORT YOUR CHILD TO BE AT SCHOOL EVERY DAY TO PROMOTE GOOD ATTENDANCE. THANK YOU.**

## What should I do if my child is absent from school?

Telephone the school **before 8:40 am** on the first morning of each absence to give the reason. You can call the main school line on **0117 377 3085** or the school mobile **07469 400770** using text message and/or WhatsApp.

Please make dentist or doctor appointments after school or during school holidays.

If your child has an appointment during the school day, please help your child to be at school for most of the day and let the school know about the appointment.

You may be asked for medical evidence ie, message on your mobile if your child is regularly absent for appointments.

