

Being a Reader Monitoring - Procedural Document

EYFS and KS1

Reading to an Adult Expectations

- In Reception and KS1, learners read to an adult twice a week to ensure the best start, prevent misconceptions embedding and to give learners the opportunity to read out loud and learn as individuals.
- Children are expected to read at home five times a week for at least ten minutes.
- Families are encouraged to listen to their children and record this in their reading record.
- Class teachers review these records weekly.
- Class teachers record how often learners are reading at home and in school with an adult to ensure that they are reading with an adult five times a week. If every learner achieves this in a week, then the class gets ten minutes extra break time.
- Families of learners who do not achieve five or more reads in a week are sent a message on ClassDojo: *Your child has not completed their reading at home this week. Reading is fundamental to learning in school and at home. Please let us know if you need any support with reading at home.*

Reading Books

- Learners read decodable books that link directly to the phonics that the individual child has learnt. Once the child has shown they can read a specific book, they are then able to take that book home to read.
- Prior to decodable phonics books going home, learners can take home picture-only books to share at home.
- In addition, to support the love of reading, learners can select a book to take home for an adult to read to them.
- Once a learner is able to read phonetically, they will read levelled books which support their ever-widening vocabulary, phonic knowledge and comprehension skills. All learners are benchmarked at this stage to ensure they are reading a book which is in their comprehension stretch zone.
- Learners in KS1 are benchmarked according to teacher assessment.
- Learners who join our school are assessed so that they read the correct books for them and effective phonics and/or comprehension support can be put in place.
- Learners are expected to bring in their reading books daily and place them in their classroom's reading box.

Library Visits

- All learners visit the KS1 school library at least once a fortnight.
- Every term, each class will visit our local library Junction 3.

KS2

Reading to an Adult Expectations

- Children are expected to read at home five times a week for at least ten minutes.
- In Year 3, parents are encouraged to listen to their children and record this in their reading journal.
- In Years 4 to 6, learners record their reading on their EPA Reading Bookmark which stays in their book. This bookmark is checked on a weekly basis by the class teacher.

- Class teachers record how often learners are reading at home and in school with an adult on the EPA Reading Tracker to ensure that they are reading with an adult five times a week. If every learner achieves this in a week, then the class gets ten minutes extra break time. EPA Reading Tracker:

Forename	Surname	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6
XXXX	XXXX	1	2	2	3	0	0
XXXX	XXXX	4	3	4	4	2	5
XXXX	XXXX	3	2	2	6	0	6
XXXX	XXXX	4	3	3	5	0	4
XXXX	XXXX	5	7	6	7	2	5
XXXX	XXXX	3	4	4	3	0	4
XXXX	XXXX	7	5	6	6	1	7
XXXX	XXXX	5	3	4	5	0	5
XXXX	XXXX	0	0	2	6	1	3
XXXX	XXXX	3	4	3	4	3	6
XXXX	XXXX	4	3	4	5	0	5
XXXX	XXXX	2	3	2	3	0	2
XXXX	XXXX	6	4	3	3	0	6
XXXX	XXXX	4	5	7	7	4	10

- Families of learners who do not achieve five or more reads in a week are sent a message on ClassDojo: *Your child has not completed their reading at home this week. Reading is fundamental to learning in school and at home. Please let us know if you need any support with reading at home.*

Reading Books

- Learners who are still on phonetically decodable books continue progressing through their books inline with the phase their phonetic understanding is at.
- Learners who are on levelled books, continue reading levelled books and working through the bookbands until they are free readers.
- Learners on levelled books have two levelled books to read and take home to read. They may also take a book from the library to share with adults at home.
- Learners on levelled books are benchmarked at least every term. Learners in interventions are benchmarked as part of their intervention programmes and learners who the teacher feels may be ready to move up a bookband are benchmarked according to teacher assessment.
- Free readers can take one or two books out of the KS2 Library and can enjoy reading them in class and at home.

Library Visits

- All learners visit the KS2 school library at least once a fortnight.

- Every term, each class will visit our local library Junction 3.