





SEND Policy



1. Talk to your child's class teacher
2. Talk to Emma Wheeldon – the SEND Coordinator

If your child, needs help that is additional and different to other children, than they may have special educational needs.

Your child may need extra help with:









The way they speak and relate to adults or other children.	Their learning in reading, writing or maths.	Managing their feelings.	Their physical needs, including eyesight, hearing, movements.
			

We'll watch, help, support, check for understanding and track progress of your child.

Sometimes this extra support works and the child catches up.

Sometimes it doesn't help and we need to do more. This is called **SEN Support**.

If your child is on SEN support, you will receive a letter from the SEND Coordinator (Miss Wheeldon) to confirm your child is needing additional and different help. They will also be on the school's SEND Register.

Pupil Passport Name: _____		Photo 
I like... • 	I dislike... • 	I am good at... • 
I find it tricky to... • 	It helps me when... • 	It doesn't help when... • 
If I am not ok I might let you know by... 		


Pupil Passports




Your child will have a Pupil Passport, which details your child's strengths, likes and dislikes and what helps them in the classroom.

This is so all adults working in the class can help your child.

Targets

The class teacher will also set a target for your child each term. They will ask you for your views on your child's progress. They will talk to your child as well to get their views.

Year:	Term:	Start date:
Area of need: (highlight)	 Target:	
Cognition and Learning		
Communication and Interaction		
SEMH		
Sensory and/or Physical		





Date:	Pupil Name:	Year:	Term:
<p>ASSESS, PLAN DO REVIEW</p> <p>1. Teacher sets SMART targets and parents and child at start of term window</p> <p>2. Term targets are kept short - based on child's Learning Plan book. Print and stick in Learning Plan book</p> <p>3. Adults and child work on targets. Stick target onto table and have clearly visible</p> <p>4. Adults working with children handwrite comments about the child's progress on the page (opposite to right side the term is fine)</p> <p>5. At the start of review window, arrange to meet parent and child to gather their views or use telephone/Class Dots</p> <p>6. Highlight in Learning Plan book 2 targets - green one to meet in</p> <p>7. Type onto review meeting sheet to capture parent & child views. Discuss what has worked well, what needs to improve. Stick into Learning Plan book</p>			
Progress:	Target met	Target not met	
Please circle/highlight			
Views	 What is working well? What has helped?	 What has been tricky? What needs to be worked on next?	
Child	•	•	
Parents / Carers	•	•	
School	•	•	

Reviews each term

Each term, your child's class teacher will contact you to update you on your child's progress on their target and to talk about a new target.

It is important you know what your child is working on.

Sometimes, we may need to put in even more support such as:

 <p><u>Outside Agency</u> We may need to refer your child to an Educational Psychologist, Speech and Language therapist or other outside professional. This is to get the best advice and support for your child.</p>	<p><u>Top Up Funding</u> In some cases, we can also apply to Bristol City Council for more money. This would be used for the school to fund the support your child needs. This is called Top Up Funding.</p> 
 <p><u>EHCP</u> We can apply for an Education, Health and Care Plan which is a legal document that says the support your child needs.</p>	<p><u>Annual Reviews</u> If your child has an EHCP, we will hold a special meeting with the council each year to review the plan and the support your child is getting. We will also invite any professionals working with your child.</p> 

We will always talk with you about your child and work together to help them get the right support.



If you have any questions, please speak to your child's class teacher or the SEND Coordinator, Miss Wheeldon.